

17 September 2021

English only

**Conference on Facilitating the Entry into Force of the
Comprehensive Nuclear-Test-Ban Treaty**
23 September 2021

Information for non-governmental organizations
Note by the Secretariat

Participants are strongly encouraged to consult the latest issue of the *Journal of the United Nations* and the official website of the Conference (<https://www.ctbto.org/the-treaty/article-xiv-conferences/2021/>) for the latest updates on the organizational arrangements of the Conference.

I. Date and venue of the Conference

1. The Secretary-General, in his capacity as the depositary of the Comprehensive Nuclear-Test-Ban Treaty, will convene the Twelfth Conference on Facilitating the Entry into Force of the Comprehensive Nuclear-Test-Ban Treaty (hereinafter called “the Conference”) on 23 September 2021. To accommodate the virtual connections from New York, the conference will start at 16:00 Central European Time (CET). If necessary, the conference may continue its deliberations on Friday 24 September 2021.
2. The provisional agenda and proposed timetable for the work of the Conference is contained in document CTBT-Art.XIV/2021/2.

II. Provisions for the attendance of non-governmental organizations

3. Based on Rule 43 of the draft rules of procedure of the Twelfth Conference, which will apply provisionally until a final decision on this matter is taken, any non-governmental organization (NGO) that wishes to attend the Conference may apply to the Secretariat of the Conference to attend. Permission to attend will be granted on the decision of the Conference. Such an NGO shall be entitled to attend open meetings of the Conference, to receive upon request the documents of the Conference and to make available at its own cost written contributions on matters under consideration by the Conference. At the invitation of the President of the Conference, a representative chosen by NGOs attending the Conference from among their number would be allowed to address the Conference under the agenda item allocated for this purpose.

III. Practical arrangements for accreditation, registration and issuance of grounds passes

4. All requests for accreditation must be submitted via the INDICO platform no later than **20 September 2021** using the online form available at <https://indico.un.org/e/2021AFC>. NGOs should indicate previous interactions between the organization and the United Nations in relation to nuclear disarmament and non-proliferation issues. A mission statement or summary of work of the organization should be provided.
5. Those NGOs that have requested accreditation as stated above will be informed by the Provisional Technical Secretariat of the Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization (CTBTO) of the outcome of their request. Please bear in mind that individuals requesting accreditation must be at least 18 years of age.

Virtual participation

6. Once their registrations have been approved in INDICO, NGO representatives will receive a confirmation email.
7. The conference will be held fully virtually on the Interprefy platform with simultaneous interpretation into all official United Nations languages and will be serviced from Vienna. Each NGO will be provided with two connections to the Interprefy platform. Designation to receive an Interprefy connection must be indicated when registering on the INDICO platform.

8. The Interprefy meeting link will be transmitted to participants following processing of their submitted registrations via INDICO.

IV. Documentation

9. Official documents and statements of the Conference will be posted on the Conference website at <https://www.ctbto.org/the-treaty/article-xiv-conferences/2021/>

VI. Contact person for non-governmental organizations

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