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TO: ALL BIDDERS FROM: Courtney Linley  
Chief, Procurement Section


DATE: 12 April 2018 REF.: RFP 2018-  
0038/THORVALDSDOTTIR

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SUBJECT: Clarification # 3  
RFP No. 2018-0038/THORVALDSDOTTIR: *“Call-Off Contract for Base of Operation (BOO) Infrastructure, Furniture and Specialized Accessories.”*



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Dear Sales Manager,

Please find enclosed the Commission's Clarifications No. 3 in response to queries raised by potential bidders concerning Request for Proposal No. 2018-0038/THORVALDSDOTTIR: *“Call-Off Contract for Base of Operation (BOO) Infrastructure, Furniture and Specialized Accessories”*.

Please take these responses into account in the preparation and submission of your proposal.

We look forward to receiving your proposal.

Best regards,

  
Courtney Linley  
Chief, Procurement Section

**RFQ No. 2018-0038/THORVALDSDOTTIR**  
**Questions & Answers**

<b>QUESTIONS</b>	<b>ANSWERS</b>
1) With reference to Section 4 in Annex B, Diesel Electric Water Heaters, does the Commission require any preferred brand/model for this item?	No, the Commission does not require preferred brands/models as long as the requirements specified in the Terms of Reference are met.
2) Please confirm that only standard delivery charge price should be quoted in the financial proposal.	This is correct. For evaluation purposes, a standard delivery charge should be quoted in the financial proposal.
3) Please advise if offers submitted by e-mail will be accepted.	For this project, only offers submitted in a sealed envelope will be accepted by the Commission.
4) Please indicate quantities needed during the contract period for Field Furniture's (Field Chairs, Field Beds etc.) & Specialized camp equipment (diesel electric water heaters, field sinks and field light sets).	The Commission has at this point not decided on the precise quantities of each item beyond what is indicated in the Terms of Reference. Bidders should however list all items as a "catalogue", indicating the unit prices as applicable. This "catalogue" will thus constitute the basis for each FRD to be issued.