

**PROTOCOL FORM  
PREPARATORY COMMISSION FOR THE COMPREHENSIVE  
NUCLEAR-TEST-BAN TREATY ORGANIZATION**

**Please note that this accreditation is for the CTBTO Preparatory Commission only.**

**Please choose one of the following:**

- Arrival of a diplomatic member and/or spouse     Arrival of expert staff     Arrival of support staff
- Extension of a grounds pass (diplomatic / expert / support staff)
- Departure of a member of the Mission (diplomatic / expert / support staff)
- Promotion / change of the function of a member of the Mission

<b>* Permanent Mission:</b> _____	
<b>* Name:</b>	<input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Mrs    First Name: _____ Family Name(s): _____
<b>* Diplomatic Rank:</b>	_____ <i>(Copy of diplomatic passport or legitimation card to be attached)</i>
<b>* Function in Mission:</b>	<input type="checkbox"/> Permanent Representative <input type="checkbox"/> Alternate Permanent Representative <input type="checkbox"/> Adviser to the Permanent Representative <input type="checkbox"/> Expert Staff <input type="checkbox"/> Support Staff (please specify title): _____
<b>* Date of Birth:</b>	_____
<b>* Nationality:</b>	_____
<b>* Marital Status:</b> _____	<b>* Name of Spouse:</b> _____
<b>* Date of Arrival:</b> _____	<b>* Date of Departure:</b> _____
<b>Order of Precedence in the Permanent Mission Listing:</b> _____	
<b>Extension:</b>	_____
<b>Mobile Phone:</b>	_____
<b>Direct email address:</b> _____	<input type="checkbox"/> Include this address in the distribution list for notes verbales and other official communications

***\* Please note that accreditation will not be processed unless all obligatory fields are completed.***

Please return the completed form to the following address (advanced copies can be sent electronically or by fax):

**Protocol Office  
Room E0714  
CTBTO  
Vienna International Centre  
Vienna, Austria**

**Tel:** +43 (0) 1 26030 6112  
**Fax:** +43 (0) 1 26030 5960  
**Email:** [protocol@ctbto.org](mailto:protocol@ctbto.org)

Grounds passes should be collected in person from the VIC Pass Office at Gate 1, which is open on weekdays from 8 am until 4 pm. Grounds passes should be returned upon conclusion of the assignment to the Pass Office.

Please also stamp with the official seal of the Permanent Mission

**\* Signature:** \_\_\_\_\_  
Permanent Representative

**\* Date:** \_\_\_\_\_