

Attachment 1: Technical Evaluation Criteria: Provision of Red Hat Subscription Services

STAGE 1: MANDATORY Requirements (PASS/FAIL)

No.	TOR REF	1. QUALIFICATION REQUIREMENTS (PASS/FAIL)	PASS/FAIL	
1	Section 2	The Contractor shall provide the specified subscriptions in accordance with the applicable Red Hat Subscription model		
2	Section 2	The Contractor shall ensure that all the Commission's Red Hat Subscriptions are "co-terminated"		
3	Section 4.1	The Contractor shall ensure that the Commission remains fully compliant with the applicable Red Hat Subscription model and shall take all necessary measures to achieve and maintain such compliance		
4	Section 9	The Contractor shall meet the requirements detailed in Section 9 of the ToR, including but not limited to, being a certified Red Hat partner at the "Premium" level or better, as well as an authorized reseller of Red Hat Products.		

STAGE 2: WEIGHTED CRITERIA

Only bidders who pass all above criteria will be considered for the point system evaluation (2nd stage)					
No.	TOR REF	2. TECHNICAL REQUIREMENTS - EVALUATION CRITERIA AND METHOD	Points		
Quality of the Proposal			Max Points	Factor	Weighted score
1	Section 2	Extent to which all aspects of the ToR have been addressed in sufficient detail and clarity.	5	2	10
2	Section 2	Understanding of the scope of work and the responsibilities of the Contractor	5	1	5
3	Section 9	The Contractor shall provide English-speaking technical support staff and technicians; All communications with respect to the Contract shall be conducted in the English language.	5	1	5
4	Section 10	Risk management approach of the bidder addressing Section 10 of the ToR	5	1	5
Total			20		25

The minimum acceptable is a **Total Weighted Score of 15**.

EVALUATION METHOD:

1. Technical Evaluation:

The technical evaluation process will be done in two stages:

1) **Stage 1:** Technical proposals will first be evaluated against the mandatory requirements outlined in section 1 above, on a PASS/FAIL basis.

Compliance with all mandatory requirements is required in order to pass stage 1 of the technical evaluation and to be further considered for stage 2 of the evaluation process;

2) **Stage 2:** The technical proposals that have passed stage 1 of the technical evaluation process, will be evaluated against the weighted criteria set forth in the evaluation matrix above.

In order to pass this stage, bidders must obtain a **minimum Total Weighted Score of at least 15**, and in accordance with the scoring table indicated below:

TABLE 2	
Points	Scoring
0	Unsatisfactory - Response incomplete, inadequate and/or non-responsive to the criterion. Bidder does not clearly understand the criterion.
1 - 2	Weak - Does not meet the minimum technical, functional, or performance related criterion.
3	Good - Meets the minimum requirements of the criterion.
4	Very good - Exceeds the criterion in some areas.
5	Excellent - Exceeds the criterion in all areas.

2. Financial and commercial evaluation

Once the technical evaluation is finalized, the financial offers of the technically compliant bidders will be evaluated in accordance with the formula given below:

$$X = \text{Max Available Points} * Y/Z$$

Legend:

X= points to be assigned to the offer being evaluated

Y= price of the lowest priced, technically compliant offer

Z= price of the offer being evaluated

The weight of the technical and financial components is **60%** and **40%** respectively, subject to contractual acceptability.

The Contract will be awarded to the bidder who receives the highest combined score resulting from the technical and financial evaluations, subject to contractual acceptability.