




TO: All Bidders

FROM: Ms. Selma Bukvic
Senior Procurement Officer, Unit Head

DATE: 21 May 2025

REF.: RFQ No. 2025-0062/JBRIL 

TEL. NO.:

TEL. NO.: +43 1 26030 6350

EMAIL:

EMAIL: procurement@ctbto.org

SUBJECT: **Clarifications No. 1 –and Extension of Deadline**
RFQ 2025-0062/JBRIL Automation of Microsoft 365, Intune and Entra configurations

Dear Bidders,

In reference to request for proposal RFQ 2025-0062/JBRIL “*Automation of Microsoft 365, Intune and Entra configurations*”.

- Please find attached the Clarifications No. 1 to questions raised by interested bidders.
- The deadline for the submission of proposal is hereby extended from 2 June 2025 to **Monday 16 June 2025, 17:00 hours, Vienna (Austria) local time.**

Please take the above and attached documentation into account in the preparation and submission of your offer.

We are looking forward to receiving your offer prior to the extended deadline for the submission of proposal on **Monday 16 June 2025, 17:00 hours, Vienna (Austria) local time.**

Kind regards



Ms. Selma Bukvic
Senior Procurement Officer, Unit Head

Attachment:

- *Question and Answer - Clarifications No. 1*

Item#	Question	Answer
1	Project Budget: Could you please confirm if there is an estimated budget range for this project?	In accordance with the organization policy kindly note that the Budget estimate can not be disclosed
2	Implementation Timeline: What is the expected timeline for project implementation once the contract is awarded? Are there any critical milestones we should be aware of?	The expected timeline for the project implementation is three (3) months from the Purchase Order award. The proposed time should be included in the technical offer.
	Software Licensing Costs: Should the bidders include software licensing costs for the configuration management solution in the quotation, or will the Commission provide the required licenses?	Bidder should include the cost for any license(s) relevant for the solution they proposed.
	Evaluation Weightage: For the technical evaluation (60%) and financial evaluation (40%), could you please confirm if there are any specific criteria that are prioritized over others?	Please refer to the Evaluation Criteria and Method document attached to this RFQ.
3	Training and Knowledge Transfer: Could you clarify the preferred format for training? Would the Commission prefer in-person training in Vienna, or would remote training (such as through Microsoft Teams) be acceptable?	The preferred Training format is to conclude the training over video conferencing platforms.