



TO:	ALL BIDDERS	FROM:	Selma Bukvic Senior Procurement Officer, Unit Head Procurement Services Section
DATE:	5 November 2025	REF.:	RFP 2025-01/SANZ 
		EMAIL:	procurement@ctbto.org
SUBJECT:	Clarifications No. 2 RFP No. 2025-0149/SANZ: Design and development of tools to support the generation of inspection team reports		

Dear Bidders,

In reference to the Commission's Request for Proposal No. 2025-0149/SANZ pertaining to Design and development of tools to support the generation of inspection team reports (the "RFP"):

- Please find attached **Clarifications No. 2** to questions raised by bidders in respect to the aforementioned RFP.

The attached Clarifications No. 2 are an integral part of the RFP documents and shall be considered in the preparation and submission of proposals

We are looking forward to receiving your proposal prior to the deadline of Friday 7 November 2025, 17:00 hours, Vienna (Austria) local time., 17:00 hours, Vienna (Austria) local time.

Sincerely,



Selma Bukvic
Senior Procurement Officer, Unit Head
Procurement Services Section

Attachments

1. Clarifications No. 2

Item#	Bidders Question	CTBTO Answer
1	If there is a preferred or expected delivery timeframe established by the Commission	At the moment, the estimated target for the delivery is beginning of March 2026, to allow for sufficient time to thoroughly test and address issues that might arise.- However as indicted in the TOR The Contractor shall propose a suitable way to approach the Services and complete deliverables.
2	Whether bidders are expected to propose their own detailed implementation schedule and activity timeline as part of the technical proposal.	Please refer to Annex B Terms of Reference section 10, Quality of the Proposal. The Contractor shall propose a suitable way to approach the Services and complete deliverables.