CTBTO PREPARATORY COMMISSION | COMPREHENSIVE NUCLEAR-TEST-BAN TREATY ORGANIZATION

REQUEST FOR QUOTATION

THIS IS NOT AN ORDER

To: ALL BIDDERS

CTBTO Ref. No.: **2026-0107/Polonskaya**
(PLEASE QUOTE ON ALL COMMUNICATIONS)

Tel. No.: +43 (1) 26030-6350
E-mail: procurement@ctbto.org

Date: 23 Oct 26

Title of Request: Maintenance Services for the Multimedia Equipment of the CTBTO Operations Centre.

Deadline for Submission: 10 Nov 26 ***Vienna Local Time:*** 17:00

The Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization (hereinafter referred to as the 'Commission') hereby invites you to quote the following items as per conditions listed below.

Item	***Description and Requirements***	***Quantity***	***U/M***
1	Preventive Maintenance Service - 1+1+1 years	6	Lot
2	Spare Screen replacement and reallocation	1	Lot
3	Corrective Maintenance (Optional Service)	1	hour
4	Remote Access Maintenance	1	hour

When preparing your quotation, please follow the attached instructions. You are kindly requested to complete and return the acknowledgement form by e-mail as soon as possible. If you have any questions you should contact the e-mail address indicated above. We look forward to receiving your quotation.

Yours sincerely,

Selma Bukvic,
Unit Head
Senior Procurement Officer

CTBTO PREPARATORY COMMISSION | COMPREHENSIVE NUCLEAR-TEST-BAN TREATY ORGANIZATION

ACKNOWLEDGEMENT FORM

Solicitation No: 2026-0107 ***Title:*** New Contract for the Maintenance Services for the Multimedia Equipment of the CTBTO Operations Centre.	***Closing Date:*** 10 Nov 26 ***Vienna Local Time:*** 17:00

Procurement Staff: Olga Polonskaya ***CTBTO Req. No.:*** 0010030525

Please complete 'A' or 'B' or 'C'
and Return

WITHIN FIVE (5) DAYS

THE PREPARATORY COMMISSION FOR THE
COMPREHENSIVE NUCLEAR-TEST-BAN TREATY ORGANIZATION (CTBTO)

by email to
procurement@ctbto.org

A: We shall submit our proposal

Company Name: _____

By: _____ Contact Name: _____
(date)

Email/Tel: _____

B: We may submit and will advise

Company Name: _____

By: _____ Contact Name: _____
(date)

Email/Tel: _____

C: We will not submit a proposal for the following reason(s)

___ our current workload does not permit us to take on additional work at this time;
___ we do not have the required expertise for this specific project;
___ insufficient time to prepare a proper submission;
___ other (please specify)_____

Company Name: _____

Contact Name: _____

Email/Tel: _____

Vienna International Centre
P. O. Box 1200
A-1400 Vienna
Austria

www.ctbto.org

INSTRUCTIONS TO BIDDERS

CONDITIONS	
Delivery Terms (INCOTERMS 2020) and Destination	DAP Vienna, VIC CTBTO HQ
The Price	The price quotation shall include costs and expenses incurred by the Supplier for the full and proper performance of all obligations under the contract (including travel, allowances, management and remuneration of the personnel, national income tax, medical, insurance and social security contribution, if applicable). Please also complete attached “Pricing Table”.
Currency	Please quote in EURO or US$ only.

Taxes	In principle the Commission is exempt from taxes. Since the arrangement under which such exemption is respected varies from country-to-country, the bidder will be informed by the Commission whether tax exemption will occur at source or whether taxes will be reimbursed by the Commission upon submission of the original supporting documentation. **"Taxes"** means all direct and indirect taxes (including value added tax, general sales tax or goods and services tax), assessments, fees, customs duties, liens and charges in as much as they are levied in conclusion or implementation of the purchase order, including customs restrictions and charges of similar nature in respect of articles imported or exported for the Commission's official use. *(1) For Austrian companies* The price quoted shall be net of Taxes. All applicable Taxes payable by the (selected) bidder at the conclusion or implementation of the Purchase Order in respect of the goods/services shall be quoted separately or be separately identified on the Proposal together with information on the nature of the tax and its method of calculation. *(2) For European Union (EU) Companies [FOR PURCHASE FROM EU COUNTRIES]* The price quoted shall be net of Taxes. All applicable Taxes payable by the bidder at the conclusion or implementation of the Purchase Order in respect of the goods/services shall be quoted separately or separately identified on the Proposal together with information on the nature of the Tax and its method of calculation. Due to the VAT exemption applicable to the Commission, no VAT will be charged to the Commission by the EEC Suppliers under the Contract (Ref. EU VAT Council Directive 2006/112/EC, Article 151). *(3) For Non-EU Companies (FOR PURCHASE FROM NON-EU OR NON-EUROPE COUNTRIES)* The price quoted shall be net of Taxes. All applicable Taxes payable by the bidder at the conclusion or implementation of the Purchase Order in respect of the goods/services shall be quoted separately or be separately identified on the Proposal together with information on the nature of the Tax and its method of calculation. For deliveries to Vienna, Austria, and due to the Tax exemption at source applicable to the Commission, no Taxes shall be charged to the Commission under the Purchase Order.
Validity of Quotation	Minimum 90 days as of the **Closing Date**
General Conditions	General Conditions of Contract (See Annex A) incorporated herein by reference: Microsoft Word - 2026-01 General Conditions of Contract
Privileges & Immunities	Nothing in or relating to the Purchase Order shall be deemed to constitute an express or implied waiver of any Privileges and Immunities of the Commission.
Payment Terms	Within 30 days of receipt and acceptance of the goods/services and of the following documents: (1) Invoice(s) showing the firm fixed price of the goods/services and delivery costs. The Supplier shall submit the invoice (s electronically, from the Supplier's official e-mail address in PDF format, duly signed and stamped by the Supplier and submitted to Payable_Invoices@ctbto.org. The invoice shall contain detailed banking instructions, including the name and address of the Supplier's bank, account number, account holder's name and SWIFT, IBAN and/or ABA codes for payment by electronic transfer and actual pre-paid transportation and insurance cost (if applicable); (2) Acknowledgement Copy of the Commission's Purchase Order with Supplier's signature. (3) The Supplier's certificate, counter-signed by the Consignee/end-user, confirming the successful completion of the on-site support for installation and/or training (if

	applicable); and (4) Any other relevant documents. Applicable Taxes payable by the Supplier and/or its subcontractor(s) shall be invoiced separately or be separately identified on the invoice. Actual payment of the Taxes must primarily be supported by original documentation such as invoices, bank account statements, transfer orders, or receipts issued by the local tax or customs authorities. If submission of such original documentation is not possible for justifiable reasons, their copies could be accepted by the Commission if they are duly signed and certified by local tax or customs authorities. In case the currency in which the Taxes are levied is not the currency of the Purchase Order, bank statements (or equivalent) showing the exchange rate used for the conversion shall be submitted to the Commission, in addition to any other supporting documentation.
Other Documents	Please submit, jointly with the Quotation, the following documents (attached hereto): - the Bidder's Statement, duly completed. - the Vendor Profile Form, in case you haven't submitted to the Commission in the past two years; and - the Statement of Confirmation, duly signed.

OTHER INFORMATION

1. The Commission reserves the right to accept or reject bidder's quotation, partially or entirely, and to annul this procurement process at any time prior to award of the Purchase Order, without thereby incurring any liability to the bidder or any obligation to inform the bidder of the grounds for the Commission's action.

2. The bidder shall include in its quotation documentary evidence of its qualifications to perform the Purchase Order which shall establish to the Commission's satisfaction that the bidder has the financial, technical and production capability necessary to perform the Purchase Order in its entirety and to provide spare parts and other necessary on-going services as required.

3. The bidder shall bear all the costs associated with the preparation and submission of the quotation and the Commission shall not be responsible or liable for those costs, regardless of the conduct or outcome of this RFQ.

4. The bidder's price quotation shall be submitted in the English language, together with relevant information to enable technical evaluation. Please see Technical Evaluation Criteria document.

5. The bidder's quotation shall be typed or written in indelible ink and signed by an official legally authorized to enter into contracts on behalf of their organization. The quotation shall not contain any inter-lineation, erasures or overwriting except as necessary to correct errors made by the bidder, in which case such corrections shall be initialled by the person or persons signing the quotation.

6. The goods and services (if any) to be rendered under the Purchase Order shall have their origin in the States Signatories of the Comprehensive Nuclear-Test-Ban Treaty (CTBT) which is available in the CTBTO website at www.ctbto.org under Status of Signatures and Ratifications | CTBTO. For purposes of this paragraph, "the origin" means the place from where the materials, goods and/or from which the services are supplied.

7. Not later than 7 days before the deadline for submission of the quotations, any request for clarifications relating to the RFQ documents shall be emailed to procurement@ctbto.org, attention to Procurement Staff in charge of this matter referred to in the RFQ cover letter. If such requests are addressed to others or if additional information is obtained from others, it may lead to disqualification of the bidder. No requests for clarifications will be entertained after this time.

8. From the deadline for submission of quotation until the written notification of award, no bidder shall contact the Commission on any matter relating to its quotation, except when responding to a request from the Commission for clarification. Any effort to influence the Commission in its evaluation of the quotation(s) or its award decision shall result in the rejection of the quotation.

9. The Commission shall evaluate the compliance of the quotations with the RFQ requirements. Subject to its technical compliance, the quotations shall be examined for its contractual compliance and commercial acceptability. Based on the mentioned evaluation, the Commission will determine the quotation which is the "least costly technically acceptable". Deviation, if any, from the Commission's terms and conditions might be a factor in the decision of award. The Commission also reserves the right to split the award for this project if so deemed desirable.

10. In case of an award, the following documents shall govern the Purchase Order and in case of discrepancies or inconsistencies, the documents to prevail shall be given precedence in the following order:
    (a) The Purchase Order
    (b) The Commission's General Conditions of Contract (Annex A), incorporated herein by reference Microsoft Word - 2026-01 General Conditions of Contract
    (c) The Commission's Terms of Reference (Annex B), if applicable
    (d) The bidder's quotation (Annex C).

The quotation shall be submitted in writing to the email address below by a set deadline:

procurement@ctbto.org

Bidders shall take note of the attached price schedule instructions when submitting the quotation.

Should there be items on our list that you cannot include in the quotation, we would appreciate you marking them, and returning the information to us, together with the names of any potential bidder(s) known to you. Please do this even if you cannot submit a quotation for any of the items and kindly don't forward the RFQ to any other parties without our knowledge.

Attachments:

- The Commission's Terms of Reference (Annex B)
- Technical Evaluation Criteria
- Pricing Table
- Statement of Confirmation
- Vendor Profile Form

Data Privacy Notice

Any personal data provided to the Commission as part of this procurement exercise, via an offer or otherwise, and required for assessing offers will be treated by the Commission as confidential information and used on a 'need to know basis'.

The personal data that is provided in an offer will be processed by the Commission for the specific purpose of assessing the offer submitted in response to this solicitation and, in the event of award, contract implementation. This personal data forms an integral part of the offer and to any ensuing contracting arrangement and cannot be accessed, verified, rectified or deleted following the offer's submission other than through the Bidder's express notification to the Commission of any changes or errors or clarifications requested by the Commission during the evaluation process. This data includes, but is not limited to, the following:

- First and last name;
- Contact information, such as telephone numbers, or mailing addresses;
- Email addresses; and
- Information on skills, expertise and work experience.

In the event of award, Clause 49 (Personal Data Protection) of the Commission's General Conditions of Contract shall apply.

Nothing in these RFQ shall constitute a waiver, either express or implied, of the privileges and immunities of the Commission and its employees, which are specifically reserved.

Use of former Preparatory Commission for the CTBTO ("Commission") employees in the preparation of Quotations:

A Bidder must not, in the absence of prior written approval from the Commission, permit a person to contribute to, or participate in, any process relating to the preparation of a Quotation or the procurement process if the person:

a. At any time during the 12 months immediately preceding the date of issue of the Solicitation was an official, agent, servant or employee of, or otherwise engaged by the Commission.
b. At any time during the 24 months immediately preceding the date of issue of the Solicitation was an employee of the Commission personally engaged, directly or indirectly, in the definition of the requirements, project or activity to which the Solicitation relates.

BIDDER'S STATEMENT
PLEASE STATE BELOW & SUBMIT WITH PROPOSAL

Delivery Time:

Shipping weight (kg) and Volume (m^3) – if applicable: N/A

List of recommended consumables and spares including prices and details on local availability, if applicable (please tick):

☐ For one year period ☐ For a period of …….

Warranty period applicable (it shall be for a **minimum of 24 months**, starting from the acceptance of the goods/services by the Commission) – please tick below:

☐ For a two-year period ☐ For a period of …….

Note: The provisions of article 33 of the Commission's General Conditions of Contract apply to the services to be provided under the Purchase Order, wherever it is referred to "Goods" it shall read "Services".

Availability of local service in Vienna, Austria (if any):

State country of origin or assembly of all items quoted:

Quantity discount and early payment discount (if any):

Include documentary evidence of qualifications to perform the order, which shall establish to the Commission's satisfaction that the bidder has the financial, technical and production capability necessary to perform the order in its entirety and to provide spare parts and other necessary on-going services as required.

Included in this quotation : **Yes** ☐ **No** ☐

Confirmation that the bidder has reviewed the the Commission's General Conditions of Contract and agreed to all terms and conditions.

Yes ☐ **No** ☐

Remarks:

With regards to the software provided with the equipment, state and confirm whether the software licenses are transferable to third parties, i.e. the Commission or the Commission's State Signatories (Member States).

Yes ☐ No ☐ Not applicable **x**

Remarks:

Name:

Name & Title of Contact Person:

Signature & date:

ANNEX B

Terms of Reference

Maintenance Services for the Multimedia Equipment of the CTBTO Operations Centre

1. INTRODUCTION AND BACKGROUND INFORMATION

1.1. The Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization **(hereinafter referred to as "the Commission")** is the international organization responsible for establishing the global verification regime foreseen under the Comprehensive Nuclear-Test-Ban Treaty **(hereinafter referred to as "the CTBT")**, the treaty banning any nuclear-weapon-test explosion or any other nuclear explosion.

1.2. The global verification system includes an International Monitoring System **(hereinafter referred to as "the IMS")** comprising 321 stations of four different technologies, an International Data Center **(hereinafter referred to as "the IDC")** including a communications system with global coverage, and On-Site Inspections (**hereinafter referred to as "the OSI")** to monitor compliance. The Commission consists of a plenary body of States Signatories and a Provisional Technical Secretariat **(hereinafter referred to as "the PTS")**. The Commission has its headquarters in the C, D and E buildings of the Vienna International Centre (VIC), Vienna, Austria. More information can be found at www.ctbto.org

1.3. The Commission has the requirement to monitor the IMS in its broad sense, to detect and manage incidents and to have a prepared location for the eventual deployment of an ad-hoc Operations Support Centre for OSI **(hereinafter referred to as "OSC")**. In this endeavor, the Commission has designed and implemented a CTBTO Operations Centre **(hereinafter referred to as "the COPC")** from where data acquisition, data processing, and data and products distribution processes are being monitored 24/7 from a central location; the surveillance includes PTS Information Technology systems. It also serves as a focal facility for interdisciplinary groups of the PTS to present operational issues and to engage collective problem-solving processes. The COPC provides facilities for presenting the PTS operational status and briefings to visitors and public media (it hosts a visitor centre).

1.4. The COPC facility is located in the Vienna International Center - Vienna (Austria) E building, 6th floor. It is equipped with state-of-the-art multimedia equipment that allows multiple displays on three video walls and two large dual screen installations (including sound system). The multimedia requires regular maintenance.

1.5. This ToR includes five appendixes as listed in Table 1.

Table 1: Appendixes List

#	Title	Observations
1	CTBTO Operations Centre layout	*This is the COPC design.*
2	Multimedia Equipment	*List of essential multimedia*
3	COPC Wiring Block Diagram ERs	*Wiring for Escalation Rooms*
4	COPC Wiring Block Diagram IMS-OSC	*Wiring for IMS Monitoring and OSC*
5	COPC Wiring Block Diagram VR	*Wiring for Visitor Room*

2. SCOPE OF THE WORK

The scope of the Work under the Contract is the provision of maintenance Services of the multimedia equipment of the COPC for the duration of 3 years as described in the Appendixes (hereinafter "the Equipment"). Computer equipment, PCs and Linux workstations are not part of the Work.

3. SERVICE REQUIREMENTS

The Contractor shall provide as a minimum the following services:

3.1 PREVENTIVE MAINTENANCE SERVICES (FIX COST)

The actions to be performed by the Contractor under the preventive maintenance services are listed in Table 2 below:

Table 2: COPC Multimedia Preventive Maintenance Actions		
#	**Equipment**	**Service**
1	Filters	*Cleaning filters of the Extron Quantum Ultras*
2	Firmware Extron Quantium Ultra	*Perform (as required) firmware update of the Extron Quantum Ultras*
3	Firmware Creston Control	*Perform (as required) firmware update of the Creston Control System*
4	Firmware Touchpanels	*Perform (as required) firmware update of the touchpanels*
5	Wiring and Electricity	*Check all the multimedia wiring and power supply sources*
6	Power Adapters	*Control all power adapters*
7	Screens maintenance	*Cleaning of all screens of the COPC*
8	Obsolescence Management	*Propose renewal of equipment components in accordance with age and obsolescence*

The Contractor may propose additional services to the Commission, if considered necessary for the proper maintenance of the Equipment.

The Contractor is responsible for supplying all essential tools, consumables, and small replacement components (such as screws, cable bands etc.) as necessary to perform the Services. Should any significant repair requirements be identified during the visits, the provisions of Section 3.3 will be applicable.

The Preventive Maintenance Services shall be performed by the Contractor at least twice a year within 3-year term.

The visits will be performed upon joint agreement with the Commission. The Commission will provide access to the VIC building for Contractor's staff.

The cost for these Services is covered by the yearly price under the Purchase Order.

3.2 SPARE SCREEN REPLACEMENT AND REALLOCATION (ONE-TIME COST)

There are four spare screens (*Samsung VMT-U 46" FULL HD DISPLAY*) currently stored in the storage room. These screens are not compatible with the screens (*Samsung 46" LED Videowall Display UD46E-B*) installed in the COPC video walls due to differences in the back-frame configuration.

However, the four spare screens can be used to replace the existing screens in the Visitor Room, which are of the same type as those installed on the video walls. To optimize the use of the available spare parts, the Contractor shall carry out the following activities:

- Inspection of existing spare screens. Inspect the four spare screens currently stored in the storage room and verify their condition and suitability for installation in the Visitor Room.
- Replacement of Visitor Room screens. Replace the screens in the Visitor Room with the available spare screens. Ensure that the replacement screens are properly installed, connected, tested and operational.
- Reallocation of removed screens as spare parts. Reallocate the removed Visitor Room screens as spare parts for the IMS-IDC and OSC video walls.

Any additional control devices, accessories, or components required for the screen replacement shall be clearly identified and included in the contract.

3.3 CORRECTIVE MAINTENANCE (OPTIONAL SERVICE)

Upon request of the Commission within a duration of Contract, the Contractor shall also perform repair services in case an unexpected failure of the Equipment and/or related wiring occurs and requires corrective repair/action.

The Corrective maintenance will include as a minimum:

- Inspection and repair or replacement of malfunctioning Equipment, including necessary materials, spare parts and labour;
- Ensure that the Equipment normal operation is resumed as soon as possible, at the latest within two working days.

The Contractor shall provide initial troubleshooting instructions to the Commission prior taking a corrective maintenance visit on site, per telephone or Email (see Helpdesk in Section 5. below).
This includes possible solutions/diagnostic via remote access as defined in Section 3.3 below.

If a repair is necessary, the Contractor shall inform and submit a cost quotation as soon as possible to the Commission point of Contact referred to in Section 5. below. The Commission will initiate the repair through a separate Purchase Order. The decision to repair or replace the Equipment, as well as whether new equipment will be procured by the Contractor or the Commission, will be made at the Commission's sole discretion.

3.4 REMOTE ACCESS MAINTENANCE

The Contractor, in partnership with the Commission’s staff, will test and implement a secure solution to address remote access to the COPC main multimedia control system by the Contractor (if and as feasible).

The remote access is expected to address the following services/issues:

- Configuration changes of modification or addition of video wall display-cases;
- Sound issues;
- Other remote functions as applicable.

4. POINT OF CONTACT AND HELPDESK

The Contractor and the Commission will appoint specific key personnel (points of contact PoCs), including email addresses and telephone numbers for communication related to COPC Maintenance.

The Contractor shall also provide a customer service contact (helpdesk) available on working days from 9 to 17 hours. The contacts shall include telephone and Email.

5. DURATION OF THE SERVICES

The Services shall be provided for a duration of 3 years starting as of January 2027.

6. REQUIREMENTS FOR THE CONTRACTOR

The Contractor shall have demonstrated experience and technical capability in the maintenance and support of professional multimedia and audio-visual systems.

The Contractor shall:

- Have a minimum of three (3) years of relevant experience in maintaining multimedia systems and equipment similar to those installed in the COPC;
- Provide qualified technical personnel with appropriate knowledge and experience in video wall systems, multimedia control systems, displays, audio systems, and related equipment;
- Have the technical capability to perform preventive and corrective maintenance, troubleshooting, equipment replacement, configuration, and remote support as required under this TOR for the duration of the Contract;
- Be able to provide timely on-site technical support in Vienna when required;
- Have appropriate knowledge and experience with the relevant manufacturers' equipment and technologies used in the COPC; and
- The Contractor's personnel assigned to perform the Services shall have good English communication skills.

7. RISK MANAGEMENT

The Contractor shall provide an up-to-date risk assessment plan throughout the Contract period to identify and mitigate risks that may affect the delivery of the maintenance services.

The plan shall cover relevant risks, including equipment failures, spare parts availability, resource constraints, service delays, and third-party dependencies. Significant risks and mitigation measures shall be promptly communicated to the Commission.

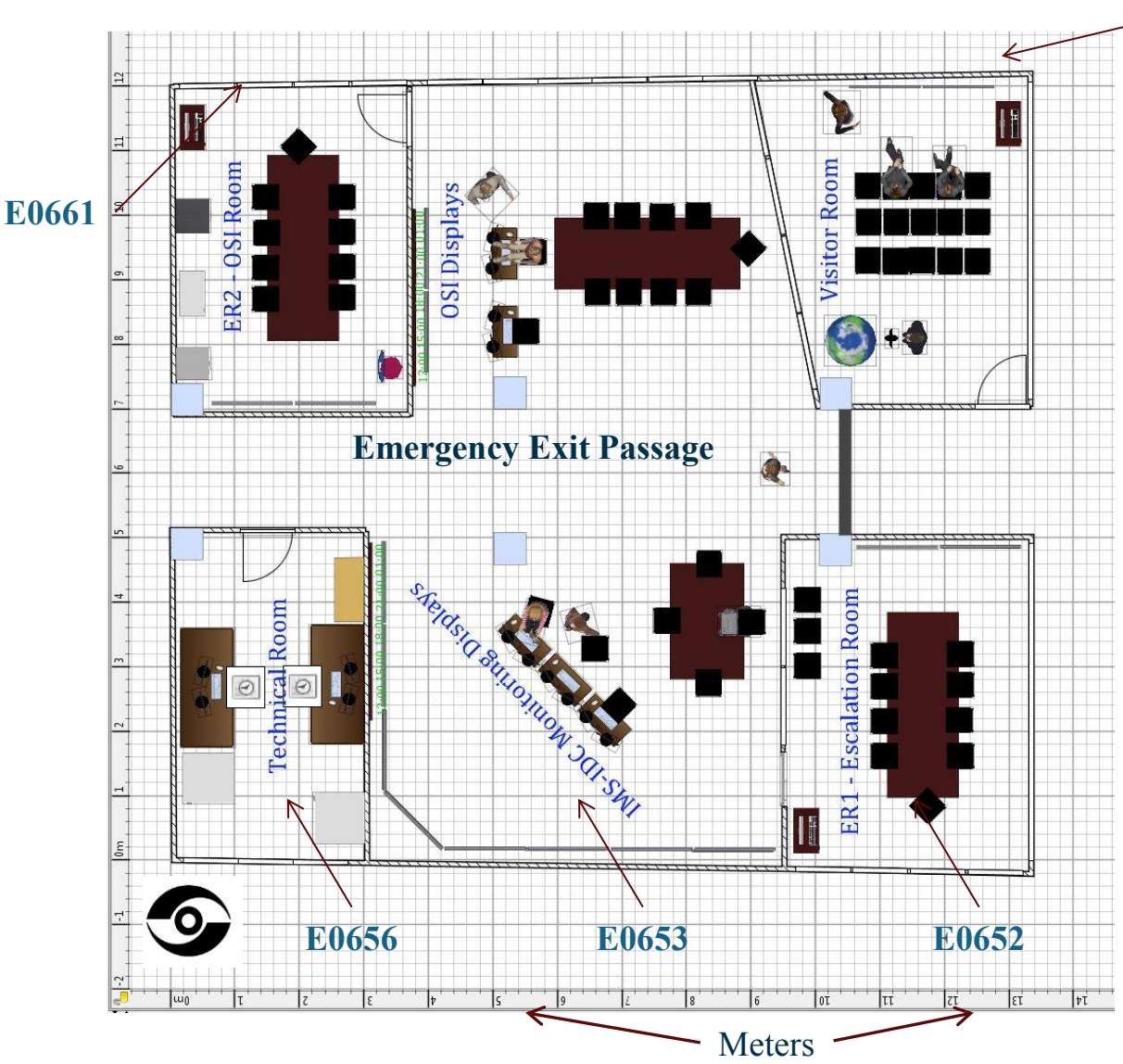
The Contractor shall review and update the plan as necessary and document any outstanding risks and lessons learned at the end of the Contract.

CTBTO Operations Centre Design V3.0 FINAL

Project Team

14 September 2018

CTBTO Operations Centre Floor Plan



COPC

- 2 Escalation Rooms
- 1 Visitor Centre
- 1 IMS-IDC Technical Room
- 1 OSI Technical Room
- 1 Technical Room
- 2 Meeting/Working Areas
- Passage to Emergency Exit
- Security Door
- *Kitchen, Bathroom, Storage Room/Dormitory (not included in the floor plan, but already existing)*

CTBTO Operations Centre

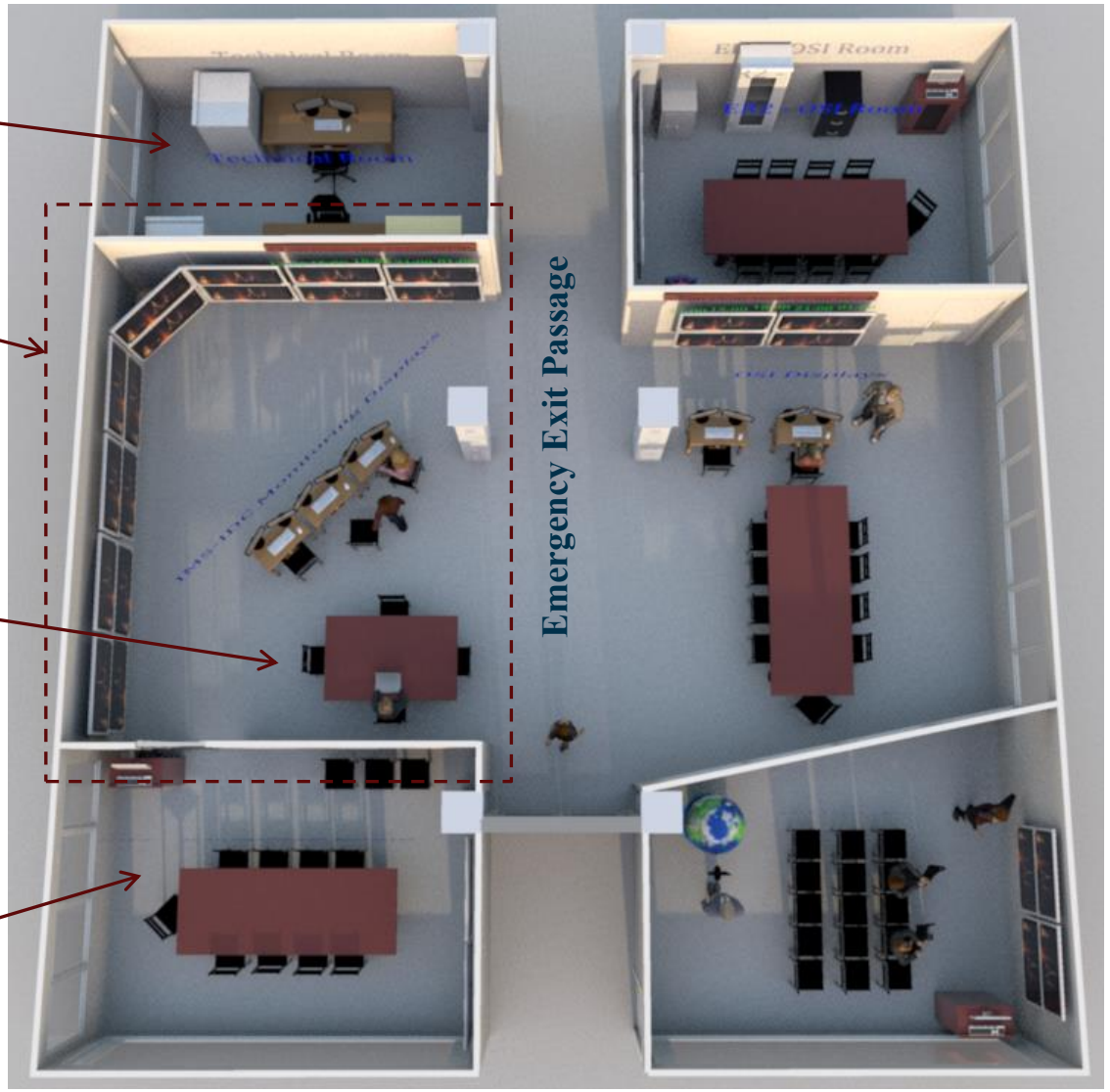
CTBTO
PREPARATORY COMMISSION

COPC

- **Technical Room**
  - **Racks with Equipment**
- **IMS-IDC Technical Room**
  - **2 Wall screens**
  - **Digital Clock**
  - **3 monitoring desks**

Meeting/Working Area 1

Escalation Room ER-1
(existing)



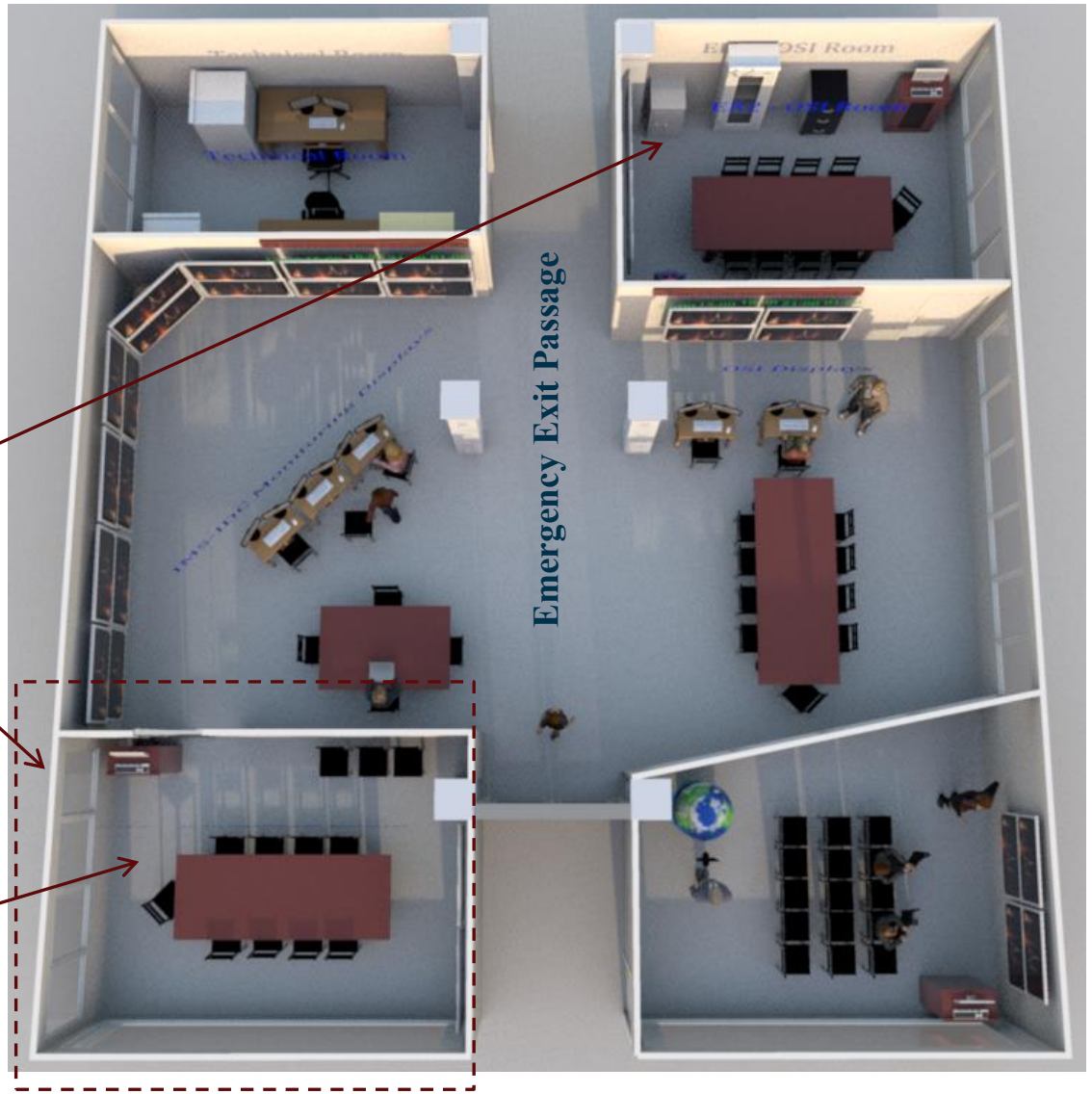
CTBTO Operations Centre

CTBTO
PREPARATORY COMMISSION

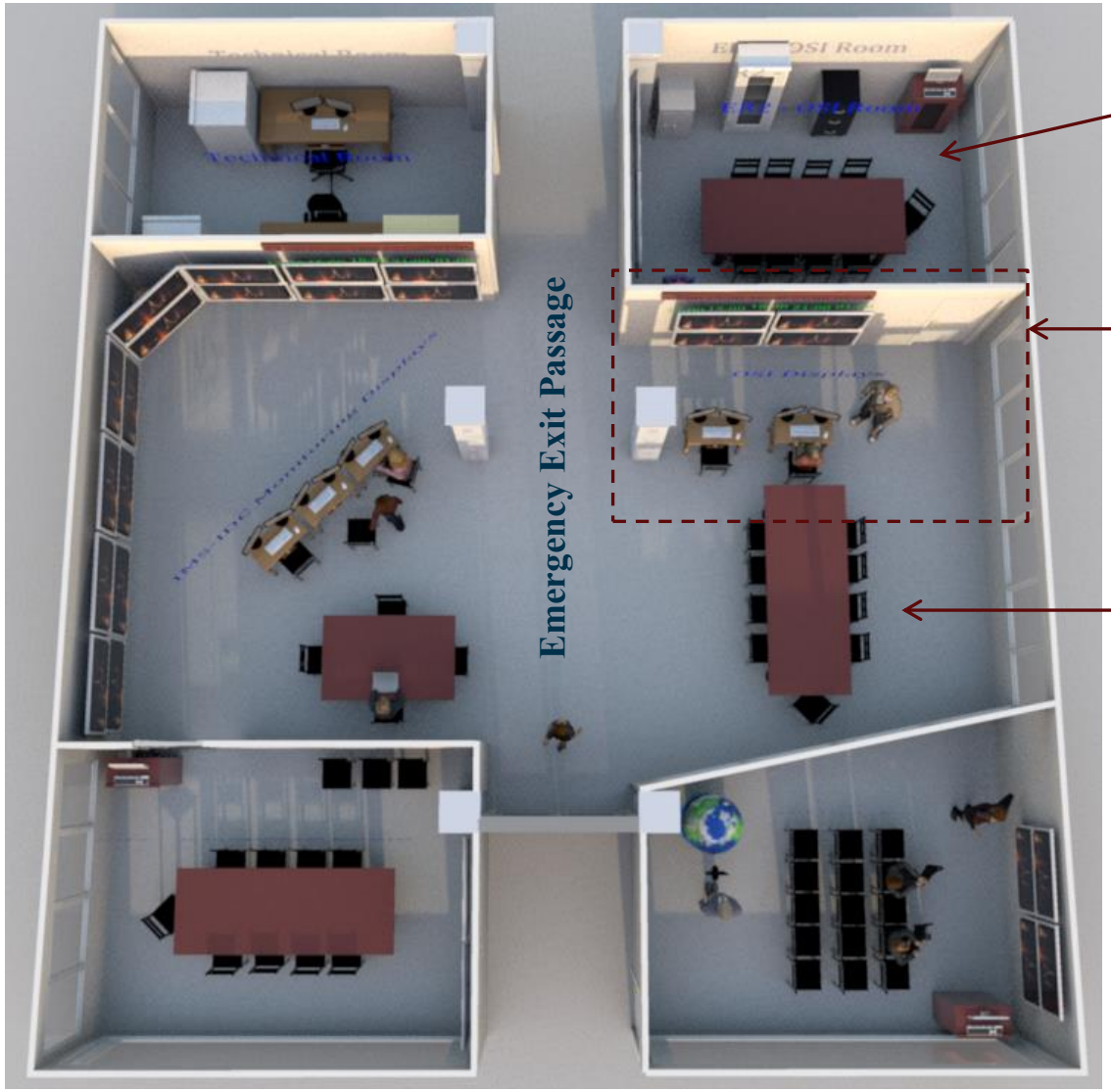
COPC

- **Escalation Room**
  - **Meeting area 10 people**
  - **Video Wall**
  - **Specs in ToR**

Escalation Room ER-1
(existing)



CTBTO Operations Centre

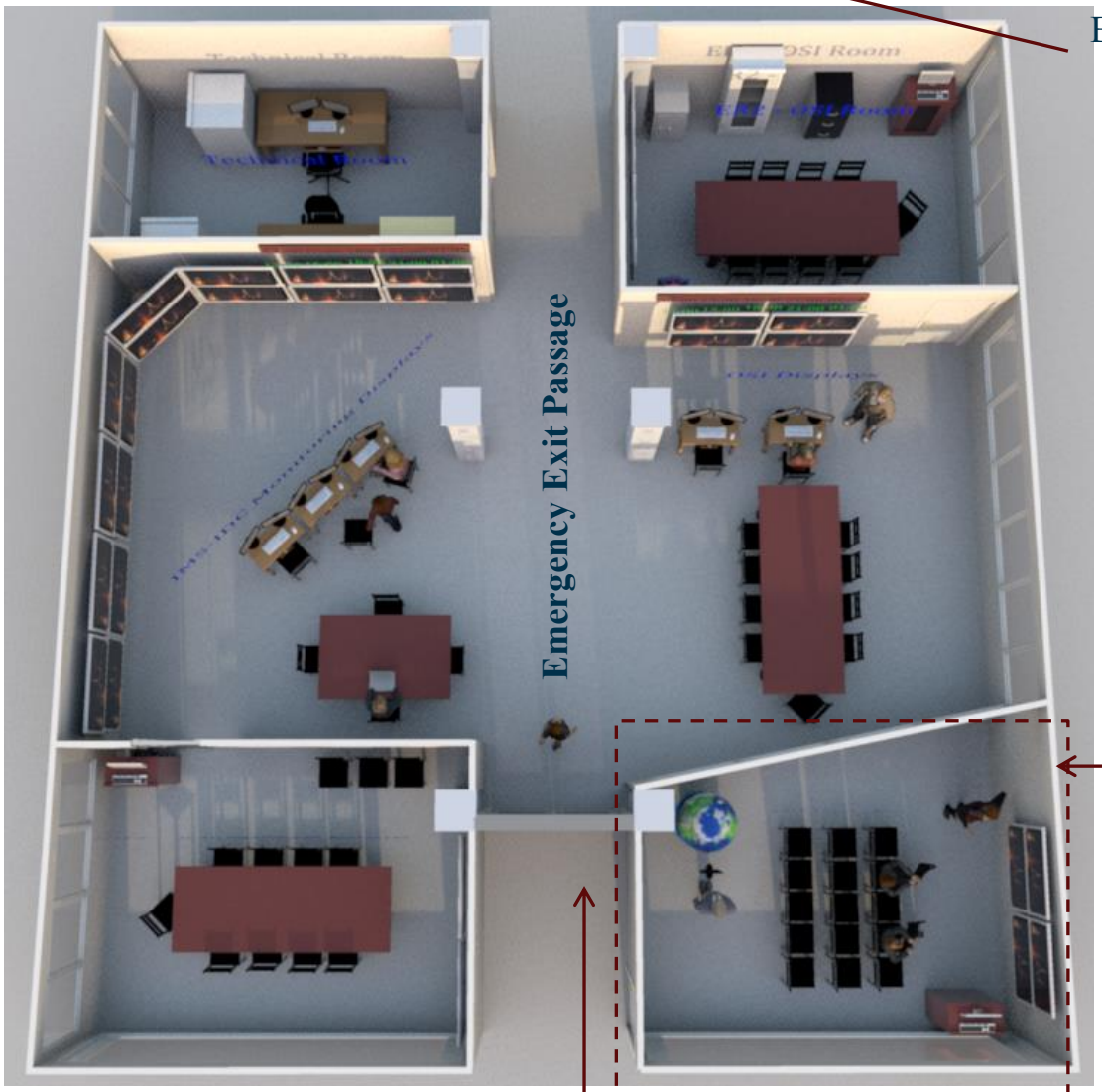


Escalation Room 2
OSI

COPC

- **OSI Technical Room**
  - **1 Wall Screen**
  - **Digital Clock**
  - **2 monitoring desks**
- **Meeting/Working Area 2**

CTBTO Operations Centre

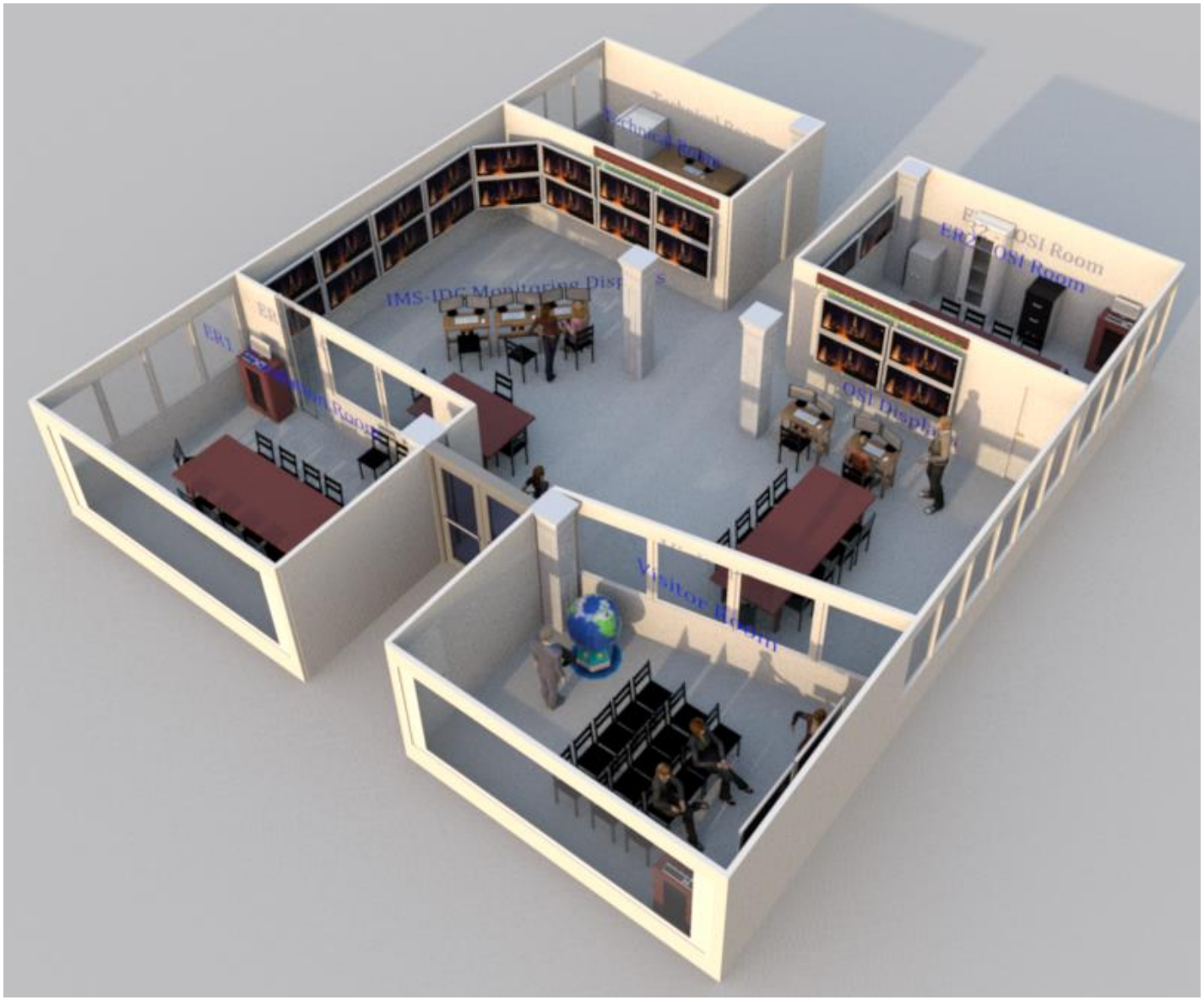


Bathroom, Kitchen, Storage Room Area
(already existing)

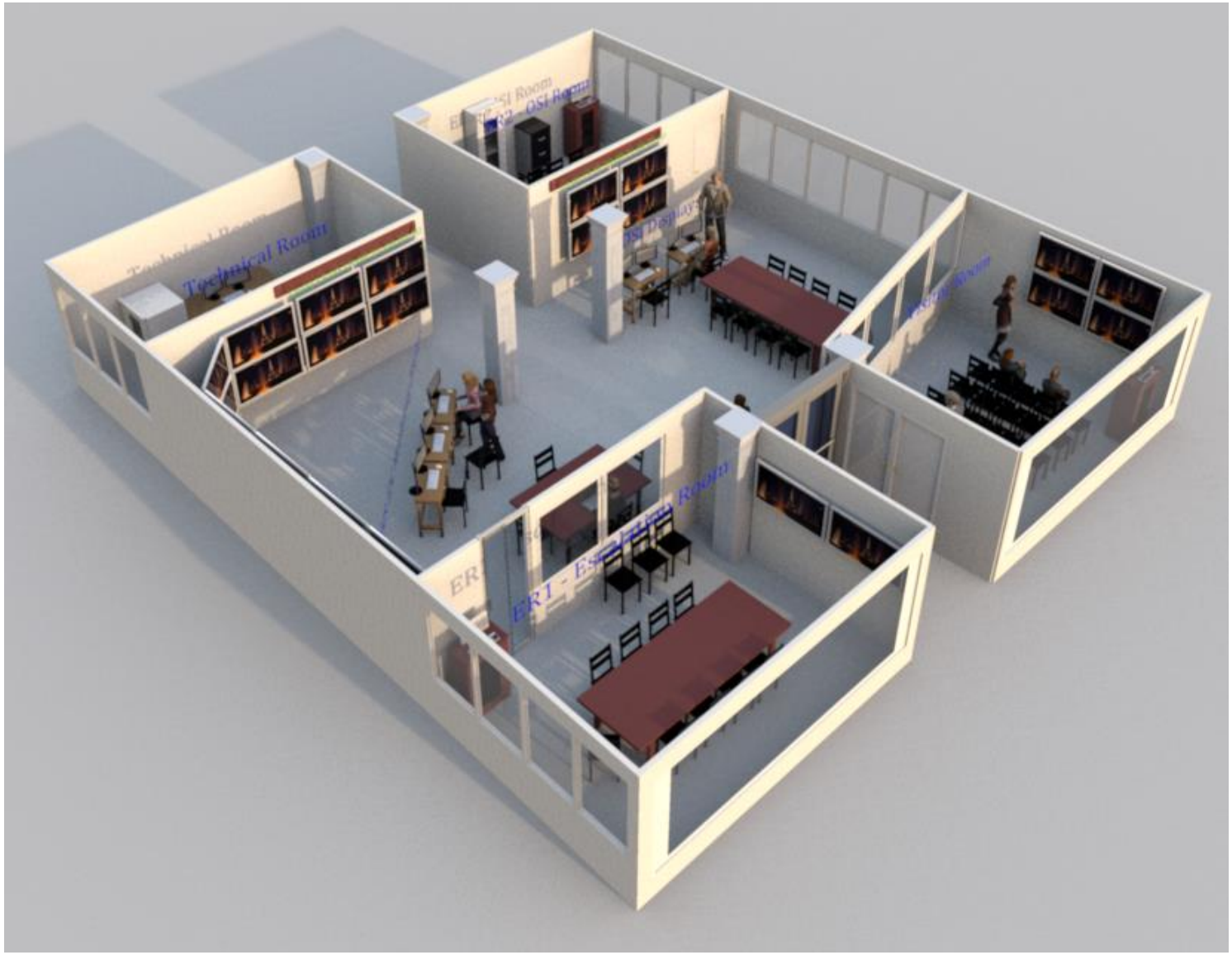
COPC

- **Visitor Centre**
  - **1 Wall Screen**
  - **Accommodates 20+ visitors**
  - **Omniglobe**
  - **Equipment Cabinet**

CTBTO Operations Centre – Aerial View



CTBTO Operations Centre – Aerial View

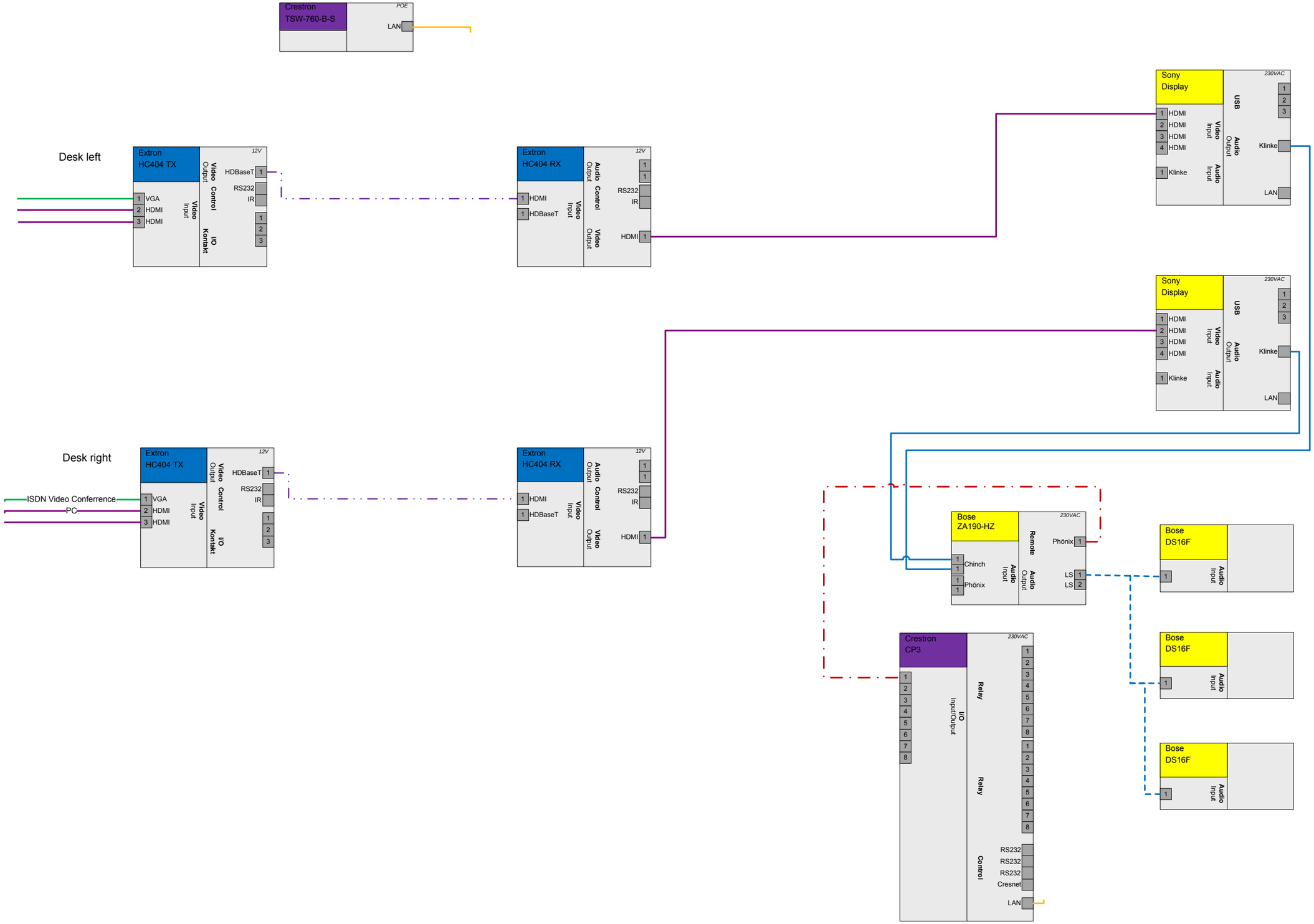


CTBTO Operations Centre – Aerial View



Inventory number	Asset description
050000004783	Barco Clickshare CSE-200
050000004784	Barco Clickshare CSE-200
050000004785	Barco Clickshare CSE-200
050000004786	Crestron CP3 Processor
050000004787	Crestron DIN-AP3MEX
050000004788	Crestron HD-MD6X2-4K-E
050000004789	Crestron HD-MD6X2-4K-E
050000004790	Crestron TSW-1060-B-S
050000004791	Crestron TSW-1060-B-S
050000004792	Crestron TSW-760-B-S
050000004793	Crestron TSW-760-B-S
050000004794	Crestron TSW-760-B-S
050000004795	Extron HTC 103
050000004796	Extron HTC 103
050000004797	Extron HTC 103
050000004798	Extron HTC 103
050000004799	Extron HTC 103
050000004800	Extron HTC 103
050000004801	Extron HTC 103
050000004802	Extron HTC 103
050000004803	Extron HTC 103
050000004804	Extron HTC 103
050000004805	Bose Freespace
050000004806	Bose Freespace
050000004807	NEC Multisync
050000004808	Quantum Connect 84 Videowand processor
050000004809	Quantum Ultra Erweiterungen
050000004810	Samsung UD46E-B
050000004811	Samsung UD46E-B
050000004812	Samsung UD46E-B
050000004813	Samsung UD46E-B
050000004814	Samsung UD46E-B
050000004815	Samsung UD46E-B
050000004816	Samsung UD46E-B
050000004817	Samsung UD46E-B
050000004818	Samsung UD46E-B
050000004819	Samsung UD46E-B
050000004820	Samsung UD46E-B
050000004821	Samsung UD46E-B
050000004822	Samsung UD46E-B
050000004823	Samsung UD46E-B
050000004824	Samsung UD46E-B
050000004825	Samsung UD46E-B
050000004826	Samsung UD46E-B
050000004827	Samsung UD46E-B
050000004828	Samsung UD46E-B
050000004829	Samsung UD46E-B
050000004830	Samsung UD46E-B
050000004831	Samsung UD46E-B

050000004832	Samsung UD46E-B
050000004833	Samsung UD46E-B
050000004834	Samsung UD46E-B
050000004835	Samsung UD46E-B
050000004836	Samsung UD46E-B
050000004837	Samsung UD46E-B
050000004838	Samsung UD46E-B
050000004839	Samsung UD46E-B
050000004840	Samsung UD46E-B
050000004841	Samsung UD46E-B
050000004842	Samsung UD46E-B
050000004843	Samsung UD46E-B
050000004844	Samsung UD46E-B
050000004845	Samsung UD46E-B
050000004846	Samsung UD46E-B
050000004847	Samsung UD46E-B
050000004848	Samsung UD46E-B
050000004849	Samsung UD46E-B
050000004849	Samsung UD46E-B
050000004850	Sony FW-65BZ35F
050000004851	Sony FW-65BZ35F
050000004852	Sony FW-65BZ35F
050000004853	Sony FW-65BZ35F
050000004854	Videoconference system Cisco Spark Room Kit
050000004855	Videoconference system Cisco Spark Room Kit
050000004856	Quantum Ultra 4K Videowandprozessor 12 HDMI
050000004856	Quantum Ultra - INPUT CARD
050000004857	Quantum Ultra 4K Videowandprozessor 8 HDMI
050000004857	Quantum Ultra 610 - INPUT CARD
Others	Extron splitters and peripherials



Legende Gerät-Typen:

- Steuerungspanel
- Signalmanagement
- Zuspieler
- Anschlusstechnik
- Ausgabegeräte
- Bestand

Legende Verkabelung:

- HDBaseT
- HDMI
- VGA
- Audio
- Lautsprecher LZ
- Lautsprecher HZ
- Steuerleitung
- USB
- Cresnet / Bus
- Netzwerk
- W-LAN

Logo:

Kunde:

CTBTO Wien

Auftrag:

Escalation Room 1 and 2

Techn. Planung:

Gerald Köck
conex media gmbh
Mobil: +43 (0)676 884 184 101
Mail: gerald.koeck@conex-media.at

Zeichner:

Roman Eckmayr
conex media gmbh
Mobil: +43 (0)676 884 184 107
Mail: roman.eckmayr@conex-media.at

Datum:	Seite:
01.01.2017	1/1

Änderung:	Von:
01.07.2019	Techniker
-	-

conex media
IDEEN
OHNE GRENZEN

Dieser Plan ist geistiges Eigentum von conex media gmbh. Jede Vervielfältigung und Weitergabe an Dritte ohne ausdrückliche Zustimmung durch die conex media gmbh ist nicht gestatten.

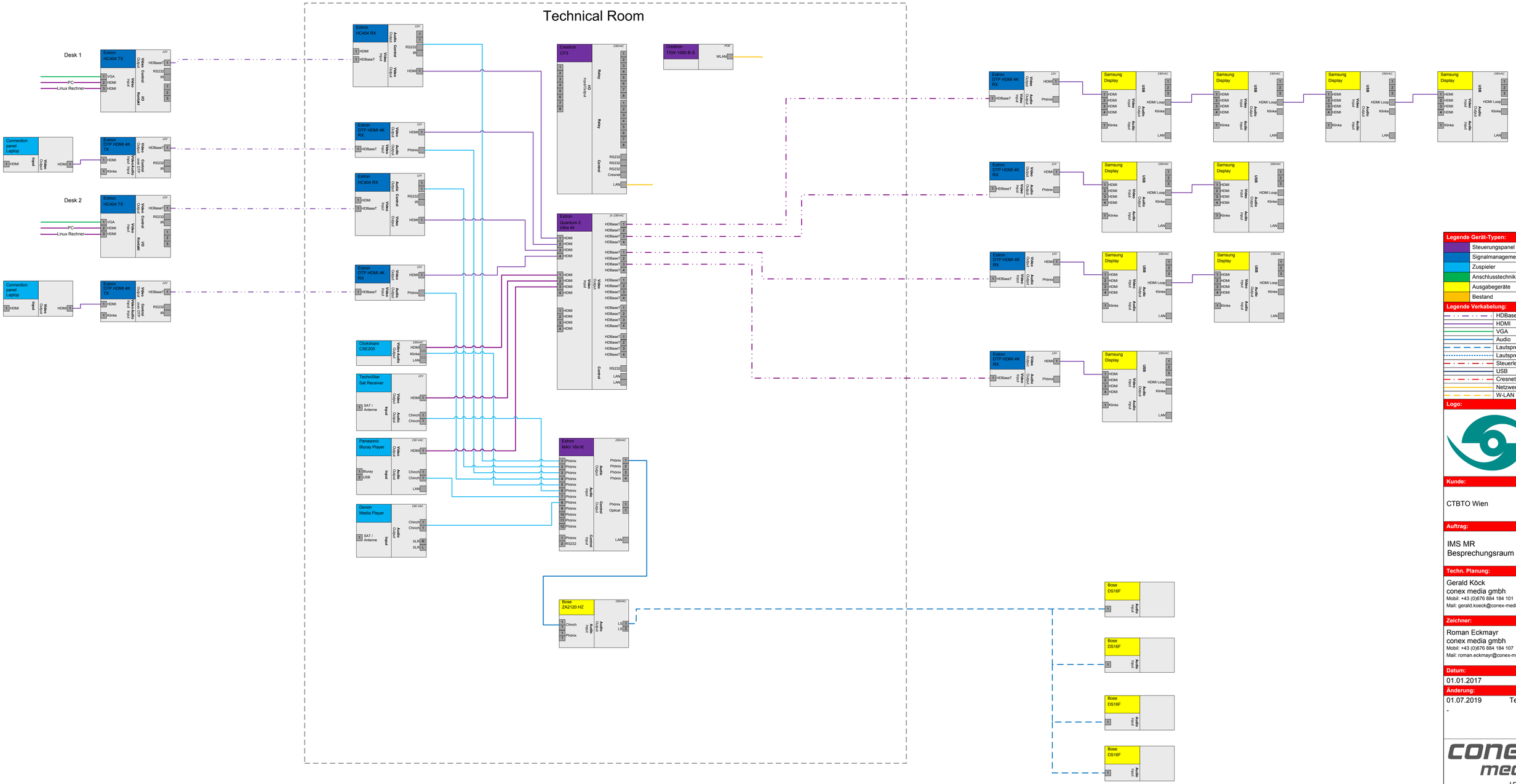
Technik Raum

1. Sitzplatz
2. Sitzplatz
3. Sitzplatz

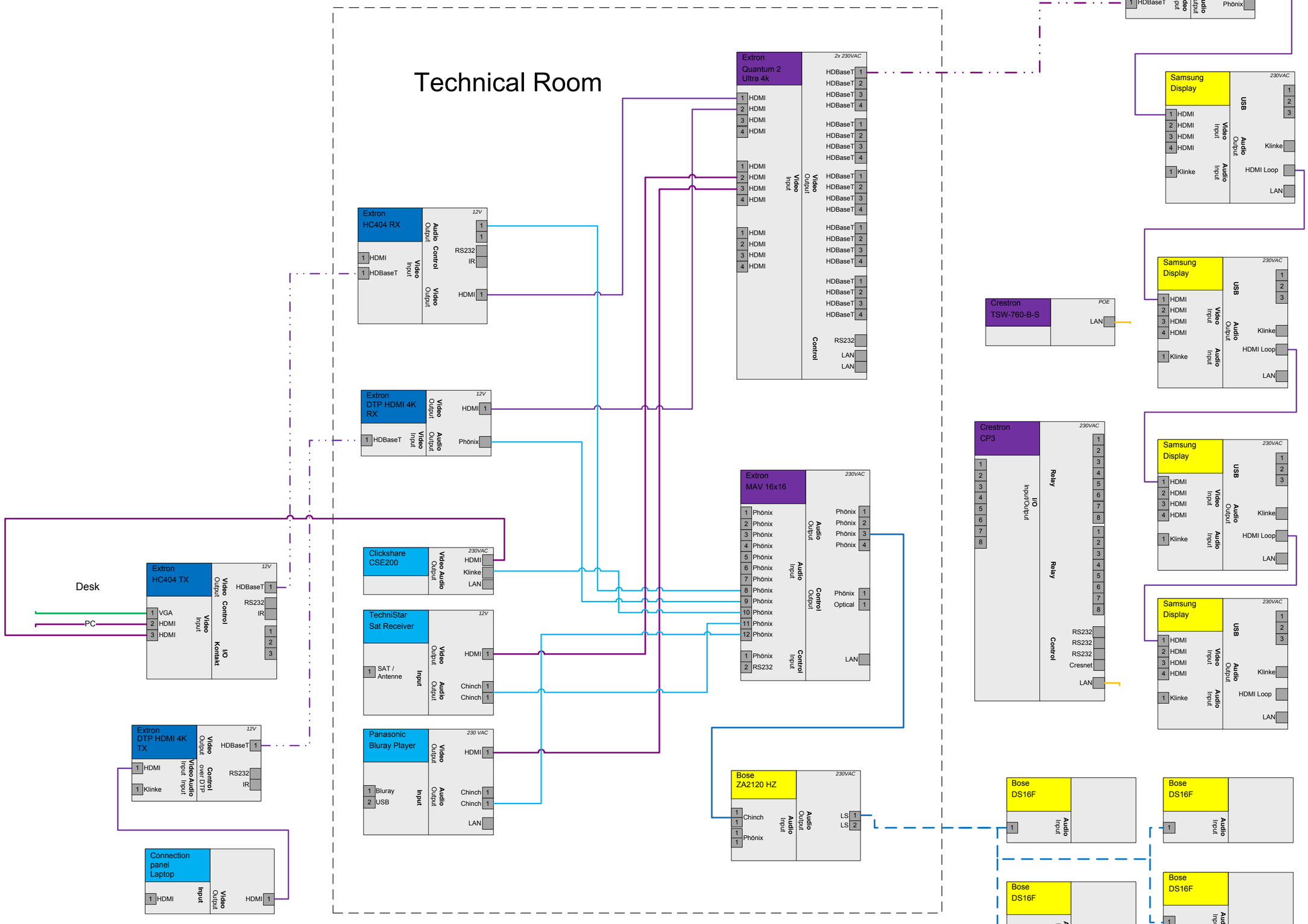
Sitzplatz 2 Fliegend

Cisco Room Kit Spark
Extron HC404 TX
Extron DTP HDMI 4K TX
Connection panel Laptop
Extron HC404 RX
Extron DTP HDMI 4K RX
Crestron CP3
Extron Quantum 1 Ultra 4K
Cickshare CSE200
TechniStar Sat Receiver Reserve
Sony Bluray Player Reserve
Denon Media Player
Extron 16x16
Bose ZA2120 HZ
Bose DS16F
Crestron TSW-1060-B-S
Samsung Display

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Logo:

Kunde:

CTBTO Wien

Auftrag:

Visitorroom

Techn. Planung:

Gerald Köck
conex media gmbh
Mobil: +43 (0)676 884 184 101
Mail: gerald.koeck@conex-media.at

Zeichner:

Roman Eckmayr
conex media gmbh
Mobil: +43 (0)676 884 184 107
Mail: roman.eckmayr@conex-media.at

Datum:	Seite:
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Änderung:	**Von:**
01.07.2019	Techniker
-	-

conex media
IDEEN
OHNE GRENZEN

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ATTACHMENT 1 - Technical Evaluation Criteria

TOR Reference	Services / Requirements	Required information	Compliance: PASS/FAIL
3.1 PREVENTIVE MAINTENANCE SERVICES			
3.1 Table 2 - 1	Cleaning filters of the Extron Quantum Ultras	*Confirmation in the Offer that all listed Services will be provided by Contractor at least twice a year within 3-year term*	
3.1 Table 2 - 2	Perform (as required) firmware update of the Extron Quantum Ultras		
3.1 Table 2 - 3	Perform (as required) firmware update of the Creston Control System		
3.1 Table 2 - 4	Perform (as required) firmware update of the touchpanels		
3.1 Table 2 - 5	Check all the multimedia wiring and power supply sources		
3.1 Table 2 - 6	Control all power adapters		
3.1 Table 2 - 7	Cleaning of all screens of the COPC		
3.1 Table 2 - 8	Propose renewal of equipment components in accordance with age and obsolescence		
3.2	Spare screen replacement and reallocation is offered	*Confirmation that these Services will be provided shall be included in the Offer*	
3.3	Corrective Maintenance is offered	*Confirmation that these Services will be provided shall be included in the Offer*	
3.4	Remote access Maintenance is offered	*Please describe the proposed solution. This is not mandatory but would be an asset*	
4	Customer Service/Helpdesk is offered	*Confirmation that the Helpdesk will be available shall be included in the offer*	
5	The Services shall be provided for a duration of 3 years starting as of January 2027	*Confirmation that the Services will be provided for a period of 3 years shall be included in the proposal*	
	Understanding of the scope of work and the responsibilities of the Contractor	*Confirmation*	
7	Risk Management methodology/plan for the provision of services as described in the Terms of Reference - Risk Management requierment is confirmed	*Confirmation that the risk management requirement will be followed*	

STATEMENT OF CONFIRMATION

On behalf of (name of firm or organization):_____, I hereby attest and confirm that:

a) The firm/organization possesses the legal status and capacity to enter into legally binding contracts with the Commission for the supply of equipment, supplies, services or work.

b) The firm/organization is not insolvent, in receivership, bankrupt or being wound up, and not under administration by a court or a judicial officer, and that it is not subject to the suspension of its business or legal proceedings for any of the foregoing reasons.

c) The firm/organization has fulfilled all its obligations to pay taxes and social security contributions.

d) The firm/organization has not, and that its directors and officers have not, within the last five years been convicted of any criminal offense related to professional conduct or the making of false statements or misrepresentations as to their capacity or qualifications to enter into a procurement or supply contract.

e) The Commission, in the event that any of the foregoing should occur at a later time, will be duly informed thereof, and in any event, will have the right to disqualify the firm/organization from any further participation in procurement proceedings.

f) The firm/organization did not/will not attempt to influence any other bidder, organization, partnership or corporation to either submit or not submit a proposal/bid/quotation.

g) The firm/organization will not, in the absence of a written approval from the Commission, permit a person to contribute to, or participate in, any process relating to the preparation of a Quotation/Bid/ Proposal or the procurement process if the person:

   a. at any time during the 12 months immediately preceding the date of issue of the Solicitation was an official, agent, servant or employee of, or otherwise engaged by the Commission;
   b. at any time during the 24 months immediately preceding the date of issue of the Solicitation was an employee of the Commission personally engaged, directly or indirectly, in the definition of the requirements, project or activity to which the Solicitation relates.

h) Neither the organization/firm, its parent entities (if any), nor any of its subsidiary or affiliated entities (if any) have been identified on, or associated with any individual, groups, undertakings and entities identified on, the list established pursuant to the UN Security Council Resolution 1267 (Consolidated Sanctions List).[1]

i) Neither the organization/firm, its parent entities (if any), nor any of its subsidiary or affiliated entities (if any) are subject to any form of sanction imposed by an organization or body within the United Nations System, including the World Bank.

[1] The Consolidated United Nations Security Council Sanctions List can be found on the following website: **https://www.un.org/securitycouncil/content/un-sc-consolidated-list**

j) Neither the organization/firm, its parent entities (if any), nor any of its subsidiary or affiliated entities (if any), is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral, or social development.

k) Neither the organization/firm, its parent entities (if any), nor any of its subsidiary or affiliated entities (if any) will use the funds received under contracts/purchase orders with the Commission to provide support to individuals, groups, undertakings or entities associated with terrorism.

l) The prices in the firm/organization's proposal/bid/quotation have been arrived at independently, without consultation, communication or agreement with any other interested companies, competitor or potential competitor with a view to restricting competition.

m) The Commission shall have the right to disqualify the firm/organization from participation in any further procurement proceedings, if it offers, gives or agrees to give, directly or indirectly, to any current or former staff member of the Commission a gratuity in any form, an offer of employment or any other thing of service or value, as an inducement with respect to an act or a decision of, or a procedure followed by, the Commission in connection with a procurement proceeding.

n) The Commission shall have the right to disqualify the firm/organization from participation in any further procurement proceedings if it does not disclose to the Commission any situation that may appear as a conflict of interest, and if it does not disclose to the Commission if any official or professional under contract with the Commission have an interest of any kind in the firm/organization's business or any kind of economic ties with the firm/organization.

o) The firm/organization expressly agrees to abide by the United Nations Supplier Code of Conduct.[1]

Name (print):_____ Signature: _____

Title/Position: _____

Place (City and Country):_____ Date: _____

[1] https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct

VENDOR PROFILE FORM (VPF) – FOR PRODUCTS/SERVICES/WORK

1. Name of Company:	
2. Street Address:	3. Telephone:
P.O. Box: City:	4. E-Mail:
Zip Code: Country:	5. Website:
6. Contact Person:	Title:
7. Legal Status (e.g. Partnership, Private Limited Company, Government Institution) PLEASE INCLUDE A COPY OF THE CERTIFICATE OF INCORPORATION	
8. Year Established:	9. Number of Employees:
10. Gross Corporate Annual Turnover (US$m)*:	11. Annual Export Turnover (US$m)*:
12. Type of Business/Products: Manufacturer ☐ Sole Agent ☐ Supplier ☐ Other ☐ (please explain)	
13. Type of Business/Services/Work: Engineering ☐ Civil Work ☐ Governmental Institution ☐ Other ☐ (please explain)	
14. References (your main customers, country, year and technical field of products, services or work): **	
15. Previous Supply Contracts with United Nations Organizations (over the last 3 years)**	
Organization: Value in US$ Equivalent: Year:	
Organization: Value in US$ Equivalent: Year:	
16. Summary of any changes in your company's ownership during the last 5 years:	

* Please provide a copy of the most recent audited annual report and accounts. Note: Export includes services or work performed abroad or for foreign clients.
** Please provide supplementary documentation on these items.

17. List of Products/Services/Work offered:

Product/Service/Work #	Product/Service/Work Description

18. This section shall be **signed and stamped** by an official legally authorized to enter into contracts on behalf of your organization:

Name: Title: Signature: Date:

Bank Details	**Beneficiary Details**
Bank Name: Bank Address: Exact Account Holder Name:	Beneficiary Name: (exactly as stated on bank statements) IBAN: (if applicable) Account number: SWIFT/BIC: ABA/Sort Code:

Additional Details (if applicable)

Correspondent bank:

Correspondent account number:

Correspondent SWIFT/BIC:

Tax Identification Number:

FOR CTBTO USE ONLY		
Evaluated By:	Initials	Date:
Updated By:	Initials	Date:
Remarks:		

* Please provide a copy of the most recent audited annual report and accounts. Note: Export includes services or work performed abroad or for foreign clients.
** Please provide supplementary documentation on these items.