

Attachment 2: Technical Evaluation Criteria: Renewal of Vmware licenses

STAGE 1: MANDATORY Requirements (PASS/FAIL)

No.	TOR REF	1. QUALIFICATION REQUIREMENTS (PASS/FAIL)	PASS/FAIL	
1	Section 2	The Contractor shall supply all the necessary VMware vSphere Foundation (VVF) licenses to fully license the servers specified in these Terms of Reference.		
2	Section 2	The Contractor shall ensure that all VMware licenses supplied under the Contract are "co-terminated".		
3	Section 2	The Contractor shall ensure that all licenses are delivered electronically and made available in the Commission's designated Broadcom licensing portal account		
4	Section 4	The Contractor shall be an authorized Broadcom partner or reseller with the required authorization to supply VMware by Broadcom vSphere Foundation (VVF) licenses.		
5	Section 4	The Contractor shall submit, together with its response, documentary evidence confirming its Broadcom partner or reseller authorization		
6	Section 4	The Contractor shall ensure that all communications with the Commission, verbal and/or written, shall be conducted in the English language.		

STAGE 2: WEIGHTED CRITERIA

Only bidders who pass all above criteria will be considered for the point system evaluation (2nd stage)					
No.	TOR REF	2. TECHNICAL REQUIREMENTS - EVALUATION CRITERIA AND METHOD	Points		
			Max Points	Factor	Weighted score
		Quality of the Proposal			
1	ALL	Extent to which all aspects of the ToR have been addressed in sufficient detail and clarity.	5	3	15
2	ALL	Understanding of the scope of work and the responsibilities of the Contractor	5	2	10
		Subtotal	10		25
		Requirements of the Contractor			
3	Section 5	The Contractor shall provide a maintenance support plan that meets or exceeds Broadcom's Premium (24x7) support plan.	5	1	5
		Subtotal	5		5
		Risk Management			
4	Section 7	Risk management approach of the bidder addressing Section 7 of the ToR.	5	1	5
		Subtotal	5		5
		Grand Total	20		35

The minimum acceptable Points total is 12

EVALUATION METHOD:

1. Technical Evaluation:

The technical evaluation process will be done in two stages:

1) **Stage 1:** Technical proposals will first be evaluated against the mandatory requirements outlined in section 1 above, on a PASS/FAIL basis.

Compliance with all mandatory requirements is required in order to pass stage 1 of the technical evaluation and to be further considered for stage 2 of the evaluation process;

2) **Stage 2:** The technical proposals that have passed stage 1 of the technical evaluation process, will be evaluated against the weighted criteria set forth in the evaluation matrix above.

In order to pass this stage, bidders must obtain a **minimum of 21 Score**, and in accordance with the scoring table indicated below:

TABLE 2

Points	Scoring
0	Unsatisfactory - Response incomplete, inadequate and/or non-responsive to the criterion. Bidder does not clearly understand the criterion.
1 - 2	Weak - Does not meet the minimum technical, functional, or performance related criterion.
3	Good - Meets the minimum requirements of the criterion.
4	Very good - Exceeds the criterion in some areas.
5	Excellent - Exceeds the criterion in all areas.

2. Financial and commercial evaluation

Once the technical evaluation is finalized, the financial offers of the technically compliant bidders will be evaluated in accordance with the formula given below:

$$X = \text{Max Available Points} * Y/Z$$

Legend:

X= points to be assigned to the offer being evaluated

Y= price of the lowest priced, technically compliant offer

Z= price of the offer being evaluated

The weight of the technical and financial components is **60%** and **40%** respectively.

The Contract will be awarded to the bidder who receives the highest combined score resulting from the technical and financial evaluations, subject to contractual and commercial acceptability.